

# Knockin Parish Council

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Dear Councillors,

Weds 3<sup>rd</sup> Sept 2025

YOU ARE SUMMONED TO ATTEND THE MEETING OF KNOCKIN PARISH COUNCIL TO BE HELD ON **TUESDAY 9<sup>TH</sup> SEPT 2025 AT 7.30PM** IN KNOCKIN VILLAGE HALL, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.

*Lydia Bardsley*

Mrs L Bardsley, Proper Officer

## Knockin Parish Council Agenda 9 Sept 2025

### 33/25 Apologies for Absence

### 34/25 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

### 35/25 Confirmation of the Minutes

- a) To approve and authorise the [Minutes of the Council Meeting held on 08.07.2025](#).

### 36/25 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

### 37/25 Reports

- a) Clerk's Progress Report – Consider matters arising since the last meeting.
  - i. Decaying beech tree (Cricket ground entrance) – Awaiting investigation by SC Trees Dept.
- b) Play Area and Defibrillators – Receive reports incl. annual ROSPA inspection and agree actions
- c) Police Reports – Consider local police reports, newsletters for July/Aug, Financial update, and West Mercia Police survey (deadline 14.10.2025) and agree any actions
- d) Councillor Reports – To consider reports from Councillors (training and/or meetings attended).

### 38/25 Finance and accounts

- a) [Q1 budget monitoring report](#) – Council to note and approve
- b) Bank statements July and Aug 2025 - Council to approve
- c) Finance reports July ([Receipts and Payments](#) and [bank reconciliation](#)) and Aug ([Receipts and Payments](#) and [bank reconciliation](#)) - Council to approve
- d) CIL Annual Monitoring report – Council to complete and approve
- e) Changing bank mandate – Council to receive update

### 39/25 Planning

- a) To consider planning applications and ratify/agree comments

- a. Address: [Hillside View, Osbaston Knockin, ref: 25/02307/FUL](#) – Council to ratify
- b. Address: [The Old Rectory, Knockin, ref: 25/02869/TCA](#) – Council to ratify
- c. Address: [Juniper Cottage, Knockin, ref: 25/02046/TCA](#) – Council to ratify
- d. Address: [Land Adj. Old School House, Knockin, ref: 25/02912/TCA](#) - Council to ratify

- b) To note recent planning decisions and appeals published by Shropshire Council

- a. Address: [Vine Tree Cottage, Knockin, ref: 25/01211/FUL](#) and [25/01212/LBC](#) – Grant permission
- b. Address: [Hillside View, Osbaston Knockin, ref: 25/02307/FUL](#) – Pending consideration

- c. Address: [Living Accommodation At, Knockin Shop And Post Office, ref: 25/02828/CPE](#) – Pending consideration (no comments invited)
- d. Address: [Land Adj. Old School House, Knockin, ref: 25/02912/TCA](#) – Consent by right - Trees
- e. Address: [Juniper Cottage, Knockin, ref: 25/02046/TCA](#) – Consent by right - Trees
- f. Address: [The Old Rectory, Knockin, ref: 25/02869/TCA](#) – Consent by right - Trees

#### 40/25 Parish matters

- a) Parish Council insurance (clock) – Consider update (if available) and agree actions
- b) Council gov.uk email – Council to receive update and agree actions
- c) Council Cloud storage quotes – Council to consider quotes and agree actions
- d) Parish noticeboards – Council to consider quotes and agree supplier/actions
- e) Defib and CPR awareness course – Council to receive update and agree actions
- f) Defib delegation – Council to resolve to delegate authority to Clerk to order replacement defib consumables as needed
- g) Shropshire Council Call for information and Memorandum of Understanding – Receive update from Shropshire Together Conference, neighbouring PCs, and agree actions

#### 41/25 Payments

- a) Payments to approve/ratify at the meeting ([see Sept 2025 payments schedule](#)).

#### 42/25 Council policies – to review, approve, and adopt

- a) Health & Safety
- b) Complaints Policy
- c) Code of Conduct
- d) IT Policy (new)

#### 43/25 Highways

- a) To consider Highways matters/concerns and agree actions
- b) Community Speed Watch – To receive update from Coordinator and agree actions

#### 44/25 Correspondence

##### **To note/discuss correspondence received and agree actions:**

- a) SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
- b) GGEN Vyrnwy Frankton surveys (31.07.2025)
- c) Launch of Shropshire and Telford & Wrekin Local Nature Recover Strategy (consultation deadline 15.10.2025)
- d) Shropshire Good Food Trail closing celebration 31.08.2025 (20.08.2025)
- e) NALC Blog Assertion 10 (Digital and data compliance) (20.08.2025)
- f) Nature recovery conference programme Oct 3<sup>rd</sup> Ellesmere
- g) Middle Marches Community Land Trust – White Grit appeal (21.08.2025)
- h) Chairs Network Meeting invite for 11.09.2025 (27.08.2025)
- i) Christmas lights displays 2025 (02.09.2025)
- j) Leader of SC newsletter (02.09.2025)

#### 45/25 Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

#### 46/25 Date and Time of Next Meeting

To note/agree the date and time of the next meeting.  
Provisionally Tuesday 4<sup>th</sup> November 2025

END OF AGENDA