

Knockin Parish Council

T: 01691 674742

E: clerk@knockin-pc.gov.uk

www.knockin-pc.gov.uk

Dear Councillors,

Weds 4th March 2026

YOU ARE SUMMONED TO ATTEND THE MEETING OF KNOCKIN PARISH COUNCIL TO BE HELD ON **TUESDAY 10TH MARCH 2026 AT 7.30PM** IN KNOCKIN VILLAGE HALL, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.

Lydia Bardsley

Mrs L Bardsley, Proper Officer

Knockin Parish Council Agenda 10 March 2026

89/25 Apologies for Absence

90/25 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) **Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.**
- b) **To consider any applications for dispensation.**

91/25 Confirmation of the Minutes

- a) To approve and authorise the [Minutes of the Council Meeting held on 13.01.2026](#).
- b) To approve and authorise the [Minutes of the Extra Ordinary Council Meeting held on 02.02.2026](#)

92/25 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

93/25 Reports

- a) **Clerk's Progress Report – Consider matters arising since the last meeting.**
 - I. Streetlight (T3) Church View – repaired by Highline
 - II. Decaying beech tree (Cricket ground entrance) – Awaiting investigation by SC Trees Dept.
 - III. Sewage smell Church View – Still awaiting a response from StaR Housing, chased.
 - IV. Informal meeting with neighbouring PCs re. working together – to be held 09.03.2026
- b) **Play Area and Defibrillators – Receive reports and agree actions**
- c) **Police Reports – Consider local police reports, newsletters for Dec/Jan, agree charter priorities and any actions**
- d) **Councillor Reports – To consider reports from Councillors (training and/or meetings attended).**

94/25 Finance and accounts

- a) Finance reports Jan ([Receipts and Payments Jan](#) and [bank reconciliation Jan](#)) - Council to approve
- b) Finance reports Feb ([Receipts and Payments Feb](#) and [bank reconciliation Feb](#)) - Council to approve
- c) Bank statements Jan and Feb 2026 - Council to approve
- d) Council insurance – Review questionnaire and cover requirements

95/25 Planning

- a) **To consider planning applications and ratify/agree comments**
 1. **Address:** [Lower House Farm, Knockin, ref: 26/00541/TCA](#)
Proposal: Fell 1no. Cypress tree (T1) within Knockin Conservation Area
Comments deadline: 11.03.2026
- b) **To note recent planning decisions and appeals published by Shropshire Council**
 1. Address: [Proposed Rural Enterprise Dwelling To The East Of Knockin Shropshire, Knockin, ref: 25/04892/OUT](#) - Decision: Pending consideration

2. Address: [Proposed Residential Development Land North East Of Bradford Drive Knockin, ref: 25/04441/FUL](#) – Decision: Pending consideration

96/25

Parish matters

- a) Parish assets maintenance/repairs – Council to receive updated quote from handyman for noticeboards refurbishment and installation and agree actions
- b) Bus shelter perspex - Council to consider quotes for replacement and agree actions
- c) Asset inspections – Council to discuss and agree actions
- d) Defibrillator/CPR training event – Council to finalise arrangements
- e) Digital and hardcopy data audit – Council to receive update and agree actions
- f) Annual Meeting arrangements – Council to agree dates for Annual Parish and Annual Council Meetings
- g) Civility & Respect Pledge – Council to pass resolution to sign up to the Civility & Respect Pledge
- h) Light pollution in Knockin Heath – Council to note concerns raised and agree any actions
- i) Remembrance Tommy soldier silhouettes – Council to receive update and agree actions

97/25

Payments

- a) Payments to approve/ratify at the meeting ([see March 2026 payments schedule](#)).

98/25 Council policies – to review, approve, and adopt

- a) Disciplinary and Grievance Procedures (new models)
- b) Training Policy (NEW)
- c) Equal Opportunities Policy
- d) Cllr – Clerk Protocol (NEW)
- e) Dignity at Work Policy (NEW)

99/25 Highways

- a) To consider/receive updates on Highways matters/concerns, incl. 20 mph speed limits and speed cameras, and agree any actions
- b) Community Speed Watch – To receive update from Coordinator and agree actions

100/25

Correspondence

To note/discuss correspondence received and agree actions:

- a) SALC / NALC – Weekly Briefings (19.01.2026, 26.01.2026, 02.03.2026), Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
- b) SALC Broadband and Mobile Connectivity Briefing slides and recording (27.01.2026)
- c) Public Footpath Diversion Order (Footpath 2 (Part) (29.01.2026)
- d) Oswestry Area Committee meeting 02.03.2026 invite (23.02.2026)

101/25

Exclusion of Press and Public

Council to resolve, under the Public Bodies (Admissions to Meetings) Act 1960 and in accordance with Standing Order 3.d to exclude the press and public on the ground that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

102/25

Staffing matters

Council to consider proposals in Confidential Staffing Report and agree actions

103/25

Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

104/25

Date and Time of Next Meeting

To note/agree the date and time of the next meeting.
Provisionally Tuesday 5th / 12th May 2026

END OF AGENDA